

1.0 INTRODUCTION

NB Power has many industrial customers and from time to time it is necessary for NB Power to perform work on their sites.

Employees are competent for their scope of work but may not be familiar with the requirements and the potential hazards they may encounter on these industrial sites. This standard outlines some basic actions to be taken to ensure NB Power's employees have the information they need to work safely.

2.0 SCOPE

This standard applies anytime NB Power performs work on industrial sites.

3.0 REFERENCES

HSEE-03-01 Hazard Identification Assessment and Mitigation	Performing a Job Hazard Assessment
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4.0 TERMS AND DEFINITIONS

Industrial Site	Refers to industrial sites not owned by NB Power
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5.0 ROLES AND RESPONSIBILITIES

5.1 **Detailer / Planner**

- Plan safety into the job
- Ensure a site specific JHA for the industrial site is developed/available

5.2 **Supervisor**

- Ensure employees are competent for the job
- Ensure the employees have what they need to do the job safely including understanding the JHA

5.3 **Employees**

- Follow the requirements of the JHAs and stop to ask questions anytime they are unsure

5.4 **Total Health & Safety**

- Assist in developing the JHAs in collaboration with the Industrial Site and the Planner/Supervisor

6.0 STANDARD

6.1 **Job Hazard Assessment**

As part of the safe work planning process, a Job Hazard Assessment (JHA) must be developed specific to each industrial site. NB Power employees will rely on their standard work methods for the scope of their job and the JHA will give them the information they

require to work on the industrial site (potential hazards, controls, additional PPE and safety protocols, etc.).

6.2 Orientation

NB Power employees must take the industrial site safety orientation to understand any special procedures to follow, sound / meanings of the alarms, muster areas, etc.. Orientation must be repeated as a minimum of annually or every six months between visits, as dictated by the particular site requirements, or as deemed necessary for refresher by NB Power personnel.

6.3 Non-NB Power Site Representative

Anytime NB Power employees are on a Non-NB Power industrial site they must have a non-NB Power site representative on site. This person will:

- Review any isolations points (if applicable) with the NBP Lead
- Review the JHA with the crew to ensure accuracy/completeness and that the outlined site controls are in place.
- Participate in the NBP Tailboard
- Be in direct contact with the NBP Lead/Senior so any events at the site will be communicated promptly with the needed actions to be taken

Note: Customer equipment required for isolation/permit is to be operated by the customer. NB Power will verify state of equipment (opened/closed) and install a NBP lock and tag on the equipment.

DOCUMENT APPROVAL/REVISION RECORD

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New	2022-07-13	New	H. Georgiadis	T. Martin G. Pelkey D. Storey	R. Condon

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